



राष्ट्रीय सहकारी प्रशिक्षण परिषद NATIONAL COUNCIL FOR COOPERATIVE TRAINING

(An Autonomous Society Promoted by Ministry of Cooperation, Government of India)



आजादी का
अमृत महोत्सव

No. 2-2/1/2023-Pers

Date: 4/8/2023

OFFICE MEMORANDUM

Subject :- Direction relating to Moveable, immovable and valuable property – Rule 18(3) of CCS (Conduct) Rules, 1964 – reg.

The undersigned is directed to say that in some cases it has been noticed that the employees of the Council have not been complying with the provisions of CCS (Conduct) Rules, 1964. As per Rule 18, an employee is duty bound to report to the Council of any transaction relating to movable property (including cash transaction) either in his/her name or in the name of the member of his/her family within **ONE MONTH** from the date of such transactions.

2. The relevant portion of the Rule is reproduced as under :-

18. Movable, immovable and valuable property;

(3) Where a Government servant enters into a transaction in respect of property either in his own name or in the name of the member of his family, he shall, within one month from the date of such transaction, report the same to the prescribed authority, if the value of such property exceeds two months' basic pay of the Government Servant;

Provided that the previous sanction of the prescribed authority shall be obtained by the Government servant, if any such transaction is with a person having official dealings with him.

Explanation I. - For the purposes of this rule -

(1) the expression "movable property includes -

- (a) jewellery, insurance policies, the annual premia of which exceeds Rs. 'two months' basic pay of the Government servant, shares, securities and debentures;
- (b) all loans, whether secured or not, advanced or taken by the Government servants;
- (c) motor cars, motor cycles, horses or any other means of conveyance, and
- (d) refrigerators, radios radiogram and television sets.

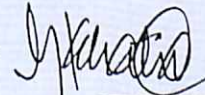
(2) "prescribed authority" means -

- (a) (i) the Government, in case of the Government servant holding any Group 'A' post, except where any lower authority is specifically specified by the Government for any purpose;
- (ii) Head of Department, in the case of a Government servant holding any Group 'B' posts;
- (iii) Head of Office, in the case of Government servant holding any Group 'C' post;

3. All the officers and staff working in NCCT and its training units may be asked to note the aforesaid provisions of Rule 18 of CCS (Conduct) Rules and strictly comply the same. Any lapse on this account may attract disciplinary action as it would be treated as misconduct.

4. The contents of this communication may be brought to the notice of all concerned.

5. This issues with the approval of Competent Authority.


(Manish Bhatia) 04/8/23

Administrative Officer

To

1. The Chairman, Executive Council, NCCT & Joint Secretary (CET), Ministry of Cooperation, Atal Akshay Urja Bhawan, CGO Complex, New Delhi.
2. The Registrar, VAMNICOM, Pune.
3. The Director, Regional Institute of Cooperative Management (All 5)
4. The Director, Institute of Cooperative Management (All 14)
5. All Officers in NCCT, Hqrs., New Delhi
6. Copy to Guard File.