REGIONAL INSTITUTE OF COOPERATIVE MANAGEMENT, CHANDIGARH

LONG TERM PROGRAMMES

S. No	Name of the programme	Duration (with dates)	Capacity	Target Group/ Sector
1	BBA	3 years 2024-2027	40	Private Students
2	27 th HDCM (Correspondence)	26 weeks 01.07.24 to 27.12.24	30	Departmental/ Institutional/ Private
3	3 rd HDCM (Regular) for Defence Officers	26 weeks 10.06.24 to 29.11.24	30	Defence officers
4	Certificate Course for Security Supervisor	12 weeks 8.04.24 to 28.06.24	40	Defence officials
5	Certificate Course on Book Keeping & Accounting Tally	12 weeks 13.05.24 to 02.08.24	40	Defence officials
6	Certificate Course in Business Administration	12 weeks 10.06.24 to 30.08.24	40	Defence officials
7	Certificate Course in Financial Accounting System	12 weeks 12.08.24 to 01.11.24	40	Defence officials
8	Certificate Course in Marketing & Sales Management	12 weeks 09.09.24 to 29.11.24	40	Defence officials
9	Certificate Course for Warehouse Supervisor	12 weeks 07.10.24 to 27.12.24	40	Defence officials
10	Certificate Course in Industrial Cooperative Management	12 weeks 23.12.24 to 14.03.25	40	Defence officials

SHORT TERM PROGRAMMES

Month/ Year	S.No.	Name of the Programme	Duration (with dates)	Capa city	Target Group/ Sector
April	1	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 02.04.24 to 04.04.24	25	BODs/Farmers of Dairy Cooperatives
	2	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 08.04.24 to 10.04.2024	25	BODs/Farmers of Dairy Cooperatives
	3	Prog. on Detection of Fake Currency Notes, Exchange of Mutilated Notes for Bank Officials of SCB & CCBs	2 days 15.04.24 to 16.04.24	25	Bank Officials
	4	Prog. on Arbitration and Judgment Writing for AR/DRs of Coop. Deptt. H.P.	3 Days 22.04.24 to 24.04.24	25	AR/DRs
	5	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 22.04.24 to 24.04.24	25	BODs/Farmers of Dairy Cooperatives
	6	Orientation Programme for the officials of SCB & CCBs of H.P.	1 Day 29.04.24	25	Bank Officials
May	7	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 01.05.24 to 03.05.24	25	BODs/Farmers of Dairy Cooperatives
	8	Prog. on Common Accounting System for Auditors of Cooperative Department Punjab	3 Days 06.05.24 to 08.05.24	25	Sr. Auditors & Inspector Audit
	9	Prog. on NPA Concept and Provisions for Sr. Auditors & Inspectors Audit of Cooperative Societies Punjab & H.P.	3 Days 06.05.24 to 08.05.24	25	BODs/Farmers of Dairy Cooperatives
	10	Prog. on NPA Recovery, Loaning, Deposit, KYC Rules for Officials of SCB & CCBs of H.P.	3 days 13.05.24 to 15.05.24	25	Bank Officials
	11	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 13.05.24 to 15.05.24	25	BODs/Farmers of Dairy Cooperatives
	12	Prog. on Stress Management for officials of Haryana State Housing Federation	3 days 27.05.24 to 28.05.24	25	Officials of Haryana Housefed
	13	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 27.05.24 to 29.05.24	25	BODs/Farmers of Dairy Cooperatives
June	14	Prog. on Effective Inspection and Control for Auditors of Cooperative Department	3 Days 03.06.24 to 05.06.24	25	Auditors/Audit Inspectors
	15	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 03.06.24 to 05.06.24	25	BODs/Farmers of Dairy Cooperatives
	16	Prog. on Disciplinary/Domestic Enquiry for Officials of SCB & CCBs of H.P.	3 Days 10.06.24 to 12.06.24	25	Officials of Banks

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	17	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	18.06.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	20.06.24		
	18	Prog. on NPA Case Exercise –	3 days	25	Sr. Auditors &
		Agriculture and Non-Agriculture Loans	18.06.24 to		Inspectors Audit
		for Auditors of Punjab & H.P.	20.06.24		
	19	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	24.06.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	26.06.24		
	20	Prog. on detection of frauds and	3 days	25	DI/DAO/ Inspector
		prevention of embezzlement for	24.06.24 to		
		inspectors of H.P. Coop. Deptt.	26.06.24		
July	21	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	01.07.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	03.07.24		
	22	Prog. on Developing PACS into	3 Days	25	Secretaries of
		Multipurpose Cooperative Societies for	08.07.24 to		PACS
		Secretaries of PACS under SOFTCOB	10.07.24		
		Scheme at Haryana Distt.1			
	23	Prog. on Banking Law and Practice and	3 Days	25	Bank Officials
		Legal Aspect in Loan Proposals under	11.07.24 to		
		SOFTCOB Scheme at Haryana Distt.1	13.07.24		
	24	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	15.07.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	17.07.24		J I
	25	Prog. on Common Accounting System	3 Days	25	Audit Officers/
		for Auditors of Cooperative Department	15.07.24 to		Inspectors Audit
		for Auditors of Punjab, Haryana & H.P.	17.07.24		
	26	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	22.07.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	24.07.24		Juny Cooperatives
	27	Prog. on Business Development, Profit	3 Days	25	Bank Officials
		Planning under SOFTCOB Scheme at	22.07.24 to		
		Haryana Distt.2	24.07.24		
	28	Prog. on Basic Computer & Internet	3 Days	25	PACS
	20	under SOFTCOB Scheme at Haryana	25.07.24 to	25	Functionaries
		Distt.2	27.07.24		Tunctionaries
	29	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	29.07.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	31.07.24		Dan's Cooperatives
	30	Prog. onn GST, TDS and advance	3 days	25	Sr. Auditors &
	30	concept of office package of tally for	29.07.24 to		Inspectors Audit
		Auditors of Cooperative Societies Punjab,	31.07.24		mspectors Audit
		Haryana & H.P.	31.07.27		
August	31	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
August	31	BODs/Farmers of Cooperative Milk	05.08.24 to	23	Dairy Cooperatives
		Producers Ltd. J&K State	07.08.24		Dany Cooperatives
	32			25	Bank Officials
	32	Prog. on Busines Business Development,	3 Days 05.08.24 to	23	Dank Officials
		Profit Planning under SOFTCOB Scheme			
	22	at Haryana Distt.3	07.08.24	25	DOD a - CD A CC
	33	Prog. on Self Sustenance through	2 Days	25	BODs of PACS
		Improved governance under SOFTCOB	08.08.24 to		
		Scheme at Haryana Distt.3	10.08.24		

	34	Prog. on Revenue Law for Banking for	2 days	25	Bank Officials
	34	Bank Officials of SCB & CCBs of H.P.	2 days 12.08.24 to	23	Dalik Officials
		Bank Officials of SCB & CCBs of H.P.			
	2-		13.08.24		1
	35	Prog. on Business Development Plan	3 Days	25	Secretaries of
		under SOFTCOB Scheme at Haryana	19.08.24 to		PACS
		Distt.4	21.08.24		
	36	Prog. on Self Sustenance through	2 Days	25	BODs of PACS
		Improved governance under SOFTCOB	22.08.24 to		
		Scheme at Haryana Distt.4	23.08.24		
	37	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	27.08.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	29.08.24		
	38	Prog. on Marketing and supply chain	3 Days	25	DM/AM
		management of milk/milk products for	27.08.24 to		
		Milkfed Punjab, Hryana & H.P.	29.08.24		
September	39	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
September	39	BODs/Farmers of Cooperative Milk	02.09.24 to	23	
		Producers Ltd. J&K State	04.09.24		Dairy Cooperatives
	40			25	DACC
	40	Prog. on Basic Computer & Internet	3 days	25	PACS
		under SOFTCOB Scheme at Haryana	02.09.24 to		Functionaries
		Distt.5	04.09.24		
	41	Prog. on Know your Customer,	3 days		Bank Officials
		Prevention of Money Laundering &	05.09.24 to		
		Customer Protection under SOFTCOB	7.09.24		
		Scheme at Haryana Distt.5			
	42	Prog. on Dairy Cattle Management for	3 days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	09.09.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	11.09.24		
	43	Prog. on Marketing and Export	3 Days	25	FSR/Dy. Managers
		Management for Officials of MILKFED	16.09.24 to		(Marketing)
		H.P.	18.09.24		(" " " " " " " " " " " " " " " " " " "
	44	Prog. on GST, TDS and advance concept	3 Days	25	Sr. Auditors &
	• •	of office package of tally for Auditors of	20.09.24 to		Inspectors Audit
		Cooperative Societies Haryana & H.P.	22.09.24		Inspectors rudit
	45	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
	1 3		23.09.24 to	43	
		BODs/Farmers of Cooperative Milk			Dairy Cooperatives
	16	Producers Ltd. J&K State	25.09.24	25	Doub Official
	46	Prog. on Business Development, Profit	3 Days	25	Bank Officials
		Planning & Diversification under	23.09.24 to		
	4-	SOFTCOB Scheme at Haryana Distt.6	25.09.24		DOD 25
	47	Prog. on Self Sustenance through	2 Days	25	BODs of PACS
		Improved governance under SOFTCOB	26.09.24 to		
		Scheme at Haryana Distt.6	27.09.24		
	48	Observation Study Tour for the officers	4 Days	25	Sr functionaries
		of Hafed	25.09.24 to		
			28.09.24		
October	49	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	03.10.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	05.10.24		J
	50	Management Development programme	3 Days	25	Bank Officials
	50	for Bank Officials under SOFTCOB	14.10.24 to	23	Dank Officials
			15.10.24 to		
		Scheme at Haryana Distt.7	13.10.24	1	

	51	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	14.10.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	15.10.24		J
	52	Prog. on Business Development Plan of	3 Days	25	PACS
	32	PACS under SOFTCOB Scheme at	16.10.24 to	23	Functionaries
		Haryana Distt.7	18.10.24		Tunctionaries
	53	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	21.10.24 to	23	Dairy Cooperatives
		Producers Ltd. J&K State	23.10.24		Daily Cooperatives
	54	Prog. on Computer Application Skill- MS	3 Days	25	Sr. Assistant,
	34	Word, MS Excel etc for Officials of	28.10.24 to	23	Accountant,
		MILKFED Punjab & H.P.	30.10.24		Jr.Assistant/Clerk
	55			25	PACS
	33	Prog. on Basic Computer & Internet	3 Days	23	
		under SOFTCOB Scheme at Haryana	28.10.24 to		Functionaries
	7 C	Distt.8	30.10.24	25	D 1 000 11
	56	Prog. on Project Appraisal and Loan	3 Days	25	Bank Officials
		Documentation-NFS under SOFTCOB	31.10.24 to		
XY 1		Scheme at Haryana Distt.8	02.11.24	2.5	DOD /E
November	57	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	04.11.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	06.11.24		
	58	Prog. on Common Accounting System-	3 Days	25	Audit Officers/
		Basic concept for Auditors of Punjab,	11.11.24 to		Inspectors Audit
		Haryana & H.P.	13.11.24		
	59	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	11.11.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	13.11.24		
	60	Prog. on Business Development, Profit	3 Days	25	Bank Officials
		Planning & Diversification for Bank	11.11.24 to		
		Officials under SOFTCOB Scheme at	13.11.24		
		Haryana Distt.9			
	61	Prog. on Developing PACS into	3 Days	25	PACS Secretaries
		Multipurpose Cooperative Societies for	14.11.24 to		
		Secretaries of PACS under SOFTCOB	16.11.24		
		Scheme at Haryana Distt.9			
	62	Prog. on Banking Laws and Practice and	3 Days	25	Bank Officials
		Legal Aspects in Loan Proposals for	25.11.24 to		
		Bank Officials under SOFTCOB Scheme	27.11.24		
	63	at Haryana Distt.10	3 Davs	25	Bank Officials
	63	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment	3 Days 25.11.24 to	25	Bank Officials
	63	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs	25.11.24 to	25	Bank Officials
		at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P.	25.11.24 to 27.11.24		
	63	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through	25.11.24 to 27.11.24 2 days	25	Bank Officials BODs of PACS
		at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS	25.11.24 to 27.11.24		
		at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana	25.11.24 to 27.11.24 2 days 28.11.24 to		
December	64	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24	25	BODs of PACS
December		at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10 Prog. on Dairy Cattle Management for	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24 3 Days		BODs of PACS BODs/Farmers of
December	64	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10 Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24 3 Days 02.12.24 to	25	BODs of PACS
December	64	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10 Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24 3 Days 02.12.24 to 04.12.24	25	BODs of PACS BODs/Farmers of Dairy Cooperatives
December	64	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10 Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State Prog. on Basic Computer & Internet	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24 3 Days 02.12.24 to 04.12.24 3 Days	25	BODs of PACS BODs/Farmers of Dairy Cooperatives PACS
December	64	at Haryana Distt.10 Prog. on PF, Gratuity, Leave encashment Rules for Bank Officials of SCB & CCBs H.P. Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10 Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	25.11.24 to 27.11.24 2 days 28.11.24 to 29.11.24 3 Days 02.12.24 to 04.12.24	25	BODs of PACS BODs/Farmers of Dairy Cooperatives

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	67	Management Development Programme	3 Days	25	Bank Officials
		for Bank Officials under SOFTCOB	05.12.24 to		
		Scheme at Haryana Distt.11	07.12.24		
	68	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	09.12.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	11.12.24		
	69	Prog. on Office Etiquettes/Conduct for	3 Days	25	Middle level
		Officials of Haryana Hosefed	16.12.24 to		functionaries
			18.12.24		
	70	Prog. on CAS-MIS for Secretaries of	3 Days	25	Secretaries of
		PACS under SOFTCOB Scheme at	16.12.24 to		PACS
		Haryana Distt.12	18.12.24		
	71	Prog. on Banking Laws and Practice and	3 Days	25	Bank Officials
		Legal Aspects in Loan Proposals for	19.12.24 to		
		Bank Officials under SOFTCOB Scheme	21.12.24		
		at Haryana Distt.12			
	72	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	26.12.24 to		Dairy Cooperatives
		Producers Ltd. J&K State	28.12.24		
January	73	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	02.01.25 to		Dairy Cooperatives
		Producers Ltd. J&K State	04.01.25		7 1
	74	Prog. on TQM and Systematic Problem	3 Days	25	Dy. Managers
	' -	Solving for Officers of MILKFED	06.01.25 to		(QA)
		Punjab, Haryana & H.P.	08.01.25		(4.1)
	75	Prog. on Cash Management & Fake Note	3 Days	25	Bank Officials
	, 5	Detection under SOFTCOB Scheme at	06.01.25 to		Built Officials
		Haryana Distt.13	08.01.25		
	76	Prog. on Developing PACS into	3 Days	25	Secretaries of
	, 0	Multipurpose Cooperative Societies	09.01.25 to		PACS
		under SOFTCOB Scheme at Haryana	11.01.25		11105
		Distt.13	11.01.25		
	77	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
	' '	BODs/Farmers of Cooperative Milk	15.01.25 to	23	Dairy Cooperatives
		Producers Ltd. J&K State	17.01.25		Dany Cooperatives
	78	Prog. on Effective Inspection and Control	3 Days	25	Audit Inspectors
	, 0	for Audit Inspectors of Cooperative	20.01.25 to	23	ruan mapeetors
		Department Punjab & H.P.	22.01.25		
	79	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
	'	BODs/Farmers of Cooperative Milk	27.01.25 to	23	Dairy Cooperatives
		Producers Ltd. J&K State	29.01.25		Dany Cooperatives
	80	Prog. on GST, TDS and advance concept	3 Days	25	Sr. Auditors &
	30	of office package of tally for Auditors of	27.01.25 to	23	Inspectors Audit
		Cooperative Societies Punjab & H.P.	29.01.25		mspectors Audit
February	81	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
1 Columy	01	BODs/Farmers of Cooperative Milk	03.02.25 to	43	Dairy Cooperatives
		Producers Ltd. J&K State	05.02.25		Dany Cooperatives
	82			25	Audit Inspectors
	02	Prog. on NPA Concept & Guidelines of	3 Days 10.02.25 to	23	Audit Inspectors
		NABARD with special reference to			
		PACS for Audit Inspectors of Coop. Dept	12.02.25		
	02	Punjab, Haryana & H.P.	2 Da	25	DODa/E
	83	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
	1	BODs/Farmers of Cooperative Milk	17.02.25 to		Dairy Cooperatives

		Producers Ltd. J&K State	19.02.25		
	84	Prog. on Cost Analysis and Cost	3 Days	25	Dy. Mgr Acctts/
		Reduction Strategies for Officials of	24.02.25 to		Accountant/
		MILKFED H.P.	26.02.25		Jr. Accountant
	85	Prog. on Detection of Fake Currency	3 Days	25	Officials of Banks
		Notes, Exchange of Mutilated Notes for	24.02.25 to		
		Officials of Cooperative Banks	26.02.25		
March	86	Prog. on detection of frauds and	3 Days	25	DI/DAO/ Inspector
		prevention of embezzlement for	03.03.25 to		
		inspectors of Coop. Department.H.P.	05.03.25		
	87	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	03.03.25 to		Dairy Cooperatives
		Producers Ltd. J&K State	05.03.25		
	88	Prog. on Marketing & Export	3 Days	25	FSR/Dy. Manager
		Management for Officials of MILKFED	10.03.25 to		(Marketing)
		Punjab, Haryana & H.P.	12.03.25		
	89	Leadership Development Programme for	3 Days	25	BODs
		DCU Kullu H.P.	10.03.25 to		
			12.03.25		
	90	Prog. on Dairy Cattle Management for	3 Days	25	BODs/Farmers of
		BODs/Farmers of Cooperative Milk	17.03.25 to		Dairy Cooperatives
		Producers Ltd. J&K State	19.03.25		

SUMMARY OF CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2024-2025

REGIONAL INSTITUTE OF COOPERATIVE MANAGEMENT, CHANDIGARH

Sl.No.	Sector	No. of Programme	No. of Participants	
I	Professional Courses	0	•	
1	BBA (2024-2027)	1	40	
II	Diploma/ Certificate Programmes			
1.	27 th HDCM (Correspondence)	1	40	
2.	3 rd HDCM (Regular) for Defence Officers	1	40	
3.	Certificate Course in Industrial Cooperative Management	1	40	
4.	Certificate Course for Security Supervisor	1	40	
5.	Certificate Course on Book Keeping & Accounting Tally	1	40	
6.	Certificate Course in Business Administration	1	40	
7.	Certificate Course in Financial Accounting System	1	40	
8.	Certificate Course in Marketing & Sales Management	2	80	
9.	Certificate Course for Warehouse Supervisor	1	40	
III	Short Term Programmes			
1.	General Cooperative Management	13	325	
2.	Cooperative Credit & Banking	12	300	
3.	Cooperative Marketing & Processing	5	125	
4.	Cooperative Accounts, Audit & Statistics	7	175	
5.	Cooperative Law, Practice & Allied Law	4	100	
6.	Dairy Cooperatives	37	925	
7.	Housing Cooperatives	2	50	
8.	Computer	5	125	
9.	Leadership Development	4	100	
	TOTAL	100	2665	

REGIONAL INSTITUTE OF COOPERATIVE MANAGEMENT, CHANDIGARH

CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2024-2025

Subject/Sector	Title of the Programme	Duration From -To	Capaci ty	Target Group	In Campus/ Outstation
1 Professional Courses	BBA	2024-2027	40	Private Candidates	In Campus
II Diploma/Certifi cate Programme					
HDCM (C)	27 th HDCM (Correspondence)	26 weeks 01.07.24 to 27.12.24	40	Departmental/ Institutional/ Private	In Campus
HDCM (R)	3 rd HDCM (Regular) for Defence Officers	26 weeks 10.06.24 to 29.11.24	40	Defence officers	In Campus
Industrial	Certificate Course in Industrial Cooperative Management	12 weeks 23.12.24 to 14.03.25	40	Defence officials	In Campus
Others	Certificate Course for Security Supervisor	12 weeks 8.04.24 to 28.06.24	40	Defence officials	In Campus
Others	Certificate Course on Book Keeping & Accounting Tally	12 weeks 13.05.24 to 02.08.24	40	Defence officials	In Campus
Others	Certificate Course in Business Administration	12 weeks 10.06.24 to 30.08.24	40	Defence officials	In Campus
Others	Certificate Course in Financial Accounting System	12 weeks 12.08.24 to 01.11.24	40	Defence officials	In Campus
Others	Certificate Course in Marketing & Sales Management	12 weeks 09.09.24 to 29.11.24	40	Defence officials	In Campus
Others	Certificate Course for Warehouse Supervisor	12 weeks 07.10.24 to 27.12.24	40	Defence officials	In Campus

III					
Short Term					
Programmes					
General					
Cooperative Management					
1.	Prog. on NPA Concept and Provisions for Sr. Auditors & Inspectors Audit of Cooperative Societies Punjab	3 Days 29.04.24 to 01.05.24	25	Sr. Auditors & Inspector Audit	In Campus
2.	Prog. on Effective Inspection and Control for Auditors of Cooperative Department	3 Days 03.06.24 to 05.06.24	25	Auditors/Audit Inspectors	In Campus
3.	Prog. on NPA Case Exercise – Agriculture and Non-Agriculture Loans	3 days 18.06.24 to 20.06.24	25	Sr. Auditors & Inspectors Audit	In Campus
4.	Prog. on detection of frauds and prevention of embezzlement for inspectors of H.P. Coop. Deptt.	3 days 24.06.24 to 26.06.24	25	DI/DAO/ Inspector	In Campus
5.	Prog. on Developing PACS into Multipurpose Cooperative Societies under SOFTCOB Scheme at Haryana	3 Days 08.07.24 to 10.07.24	25	Secretaries of PACS	Outstation
6.	Prog. on Business Development Plan under SOFTCOB Scheme at Haryana	3 Days 19.08.24 to 21.08.24	25	Secretaries of PACS	Outstation
7.	Management Development programme for Bank Officials under SOFTCOB Scheme at Haryana	3 Days 14.10.24 to 15.10.24	25	Bank Officials	Outstation
8.	Prog. on Business Development Plan of PACS under SOFTCOB Scheme at Haryana	3 Days 16.10.24 to 18.10.24	25	PACS Functionaries	Outstation
9.	·	3 Days 14.11.24 to 16.11.24	25	PACS Secretaries	Outstation
10.	•	3 Days 05.12.24 to 07.12.24	25	Bank Officials	Outstation
11.	Prog. on CAS-MIS for Secretaries of PACS under SOFTCOB Scheme at Haryana	3 Days 16.12.24 to 18.12.24	25	Secretaries of PACS	Outstation
12.	Multipurpose Cooperative Societies under SOFTCOB Scheme at Haryana	3 Days 09.01.25 to 11.01.25	25	Secretaries of PACS	Outstation
13.	Prog. on detection of frauds and prevention of embezzlement for inspectors of Coop. Department.	3 Days 03.03.25 to 05.03.25	25	DI/DAO/ Inspector	

Cooperative Credit & Banking					
1.	Prog. on Detection of Fake Currency Notes, Exchange of Mutilated Notes for Bank Officials	2 days 15.04.24 to 16.04.24	25	Bank Officials	In Campus
2.	Prog. on NPA Recovery, Loaning, Deposit, KYC Rules for Officials of Banks	3 days 13.05.24 to 15.05.24	25	Bank Officials	In Campus
3.	Prog. on Disciplinary/Domestic Enquiry for Officials of Cooperative Banks	3 Days 10.06.24 to 12.06.24	25	Officials of Banks	In Campus
4.	Prog. on Business Development, Profit Planning under SOFTCOB Scheme at Haryana	3 Days 22.07.24 to 24.07.24	25	Bank Officials	Outstation
5.	·	3 Days 05.08.24 to 07.08.24	25	Bank Officials	Outstation
6.	Prog. on Know your Customer, Prevention of Money Laundering & Customer Protection under SOFTCOB Scheme at Haryana	3 days 05.09.24 to 7.09.24		Bank Officials	Outstation
7.	Prog. on Business Development, Profit Planning & Diversification under SOFTCOB Scheme at Haryana	3 Days 23.09.24 to 25.09.24	25	Bank Officials	Outstation
8.	Prog. on Project Appraisal and Loan Documentation-NFS under SOFTCOB Scheme at Haryana	3 Days 31.10.24 to 02.11.24	25	Bank Officials	Outstation
9.		3 Days 11.11.24 to 13.11.24	25	Bank Officials	Outstation
10.	Prog. on Cash Management & Fake Note Detection under SOFTCOB Scheme at Haryana	3 Days 06.01.25 to 08.01.25	25	Bank Officials	Outstation
11.	<u> </u>	3 Days 10.02.25 to 12.02.25	25	Audit Inspectors	In Campus
12.		3 Days 24.02.25 to 26.02.25	25	Officials of Banks	

Coop. Marketing & Processing	;					
	1.	Prog. on Marketing and supply chain management of milk/milk products for Milkfed Punjab	3 Days 27.08.24 to 29.08.24	25	DM/AM	In Campus
	2.	Prog. on Marketing and Export Management for Officials of MILKFED	3 Days 16.09.24 to 18.09.24	25	FSR/Dy. Managers (Marketing)	In Campus
	3.	Observation Study Tour for the officers of Hafed	4 Days 25.09.24 to 28.09.24	25	Sr functionaries	Outstation
	4.	Prog. on TQM and Systematic Problem Solving for Officers of MILKFED	3 Days 06.01.25 to 08.01.25	25	Dy. Managers (QA)	In Campus
	5.	Prog. on Marketing & Export Management for Officials of MILKFED	3 Days 10.03.25 to 12.03.25	25	FSR/Dy. Manager (Marketing)	In Campus
Cooperative Accounts, Audit & Statistics						
	1.	Prog. on Common Accounting System for Auditors of Cooperative Department Punjab	3 Days 06.05.24 to 08.05.24	25	Audit Officers/ Inspectors Audit	In Campus
	2.	Prog. on Common Accounting System for Auditors of Cooperative Department	3 Days 15.07.24 to 17.07.24	25	Audit Officers/ Inspectors Audit	In Campus
	3.	Prog. onn GST, TDS and advance concept of office package of tally for Auditors of Cooperative Societies	3 days 29.07.24 to 31.07.24	25	Sr. Auditors & Inspectors Audit	In Campus
	4.	Prog. on GST, TDS and advance concept of office package of tally for Auditors of Cooperative Societies	3 Days 20.09.24 to 22.09.24	25	Sr. Auditors & Inspectors Audit	In Campus
	5.	Prog. on Common Accounting System-Basic concept for Auditors of Punjab	3 Days 11.11.24 to 13.11.24	25	Auditors of Punjab	In Campus
	6.	Prog. on Effective Inspection and Control for Audit Inspectors of Cooperative Department	3 Days 20.01.25 to 22.01.25	25	Audit Inspectors	In Campus
	7.	Prog. on GST, TDS and advance concept of office package of tally for Auditors of Cooperative Societies Punjab	3 Days 27.01.25 to 29.01.25	25	Sr. Auditors & Inspectors Audit	In Campus

Cooperative Law, Practice & Allied Law					
1.	Prog. on Arbitration and Judgment Writing for AR/DRs of Coop. Deptt.	3 Days 22.04.24 to 24.04.24	25	AR/DRs	In Campus
2.	Prog. on Banking Law and Practice and Legal Aspect in Loan Proposals under SOFTCOB Scheme at Haryana	3 Days 11.07.24 to 13.07.24	25	Bank Officials	Outstation
3.	Prog. on Banking Laws and Practice and Legal Aspects in Loan Proposals under SOFTCOB Scheme at Haryana	3 Days 25.11.24 to 27.11.24	25	Bank Officials	Outstation
4.	Prog. on Banking Laws and Practice and Legal Aspects in Loan Proposals under SOFTCOB Scheme at Haryana	3 Days 19.12.24 to 21.12.24	25	Bank Officials	Outstation
Dairy Cooperatives					
1.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 02.04.24 to 04.04.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
2.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 18.04.24 to 20.04.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
3.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 22.04.24 to 24.04.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
4.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 01.05.24 to 03.05.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
5.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 06.05.24 to 08.05.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
6.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 13.05.24 to 15.05.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
7.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 27.05.24 to 29.05.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
8.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 03.06.24 to 05.06.24	25	BODs/Farmers of Dairy Cooperatives	In Campus

9.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 18.06.24 to 20.06.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
10.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 24.06.24 to 26.06.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
11.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 01.07.24 to 03.07.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
12.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 15.07.24 to 17.07.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
13.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 22.07.24 to 24.07.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
14.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 29.07.24 to 31.07.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
15.		3 days 05.08.24 to 07.08.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
16.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 12.08.24 to 14.08.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
17.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 27.08.24 to 29.08.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
18.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 02.09.24 to 04.09.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
19.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 days 09.09.24 to 11.09.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
20.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 23.09.24 to 25.09.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
21.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 03.10.24 to 05.10.24	25	BODs/Farmers of Dairy Cooperatives	In Campus

22.	Prog. on Dairy Cattle	3 Days	25	BODs/Farmers	In Campus
	Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	14.10.24 to 15.10.24		of Dairy Cooperatives	
23.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 21.10.24 to 23.10.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
24.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 04.11.24 to 06.11.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
25.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 11.11.24 to 13.11.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
26.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 25.11.24 to 27.11.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
27.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 02.12.24 to 04.12.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
28.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 09.12.24 to 11.12.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
29.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 26.12.24 to 28.12.24	25	BODs/Farmers of Dairy Cooperatives	In Campus
30.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 02.01.25 to 04.01.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
31.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 15.01.25 to 17.01.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
32.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 27.01.25 to 29.01.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
33.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 03.02.25 to 05.02.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
34.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 17.02.25 to 19.02.25	25	BODs/Farmers of Dairy Cooperatives	In Campus

35.	Prog. on Cost Analysis and Cost Reduction Strategies for Officials of MILKFED	3 Days 24.02.25 to 26.02.25	25	Dy. Mgr Acctts/ Accountant/ Jr. Accountant	In Campus
36.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 03.03.25 to 05.03.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
37.	Prog. on Dairy Cattle Management for BODs/Farmers of Cooperative Milk Producers Ltd. J&K State	3 Days 17.03.25 to 19.03.25	25	BODs/Farmers of Dairy Cooperatives	In Campus
Housing Cooperatives					
1.	Prog. on Stress Management for officials of Haryana State Housing Federation	3 days 27.05.24 to 28.05.24	25	Officials of Haryana Housefed	In campus
2.	Prog. on Office Etiquettes/Conduct for Officials of Haryana Hosefed	3 Days 16.12.24 to 18.12.24	25	Middle level functionaries	In campus
Computer					
1.	Prog. on Basic Computer & Internet under SOFTCOB Scheme at Haryana	3 Days 25.07.24 to 27.07.24	25	PACS Functionaries	Outstation
2.	Prog. on Basic Computer & Internet under SOFTCOB Scheme at Haryana	3 days 02.09.24 to 04.09.24	25	PACS Functionaries	Outstation
3.	Prog. on Computer Application Skill- MS Word, MS Excel etc for Officials of MILKFED	3 Days 28.10.24 to 30.10.24	25	Sr. Assistant, Accountant, Jr.Assistant/ Clerk	In campus
4.	Prog. on Basic Computer & Internet under SOFTCOB Scheme at Haryana Distt.8	3 Days 28.10.24 to 30.10.24	25	PACS Functionaries	Outstation
5.	Prog. on Basic Computer & Internet under SOFTCOB Scheme at Haryana	3 Days 02.12.24 to 04.12.24	25	PACS Functionaries	Outstation
Leadership					
Development 1.	Prog. on Self Sustenance through Improved governance under SOFTCOB Scheme at Haryana	2 Days 08.08.24 to 10.08.24	25	BODs of PACS	Outstation
2.	Prog. on Self Sustenance through Improved governance under SOFTCOB Scheme at Haryana	2 Days 22.08.24 to 23.08.24	25	BODs of PACS	Outstation
3.	Prog. on Self Sustenance through Improved governance for BODs of PACS under SOFTCOB Scheme at Haryana Distt.10	2 days 28.11.24 to 29.11.24	25	BODs of PACS	Outstation
4.	Leadership Development Programme for DCU Kullu	3 Days 10.03.25 to 12.03.25	25	BODs	Outstation