



# राष्ट्रीय सहकारी प्रशिक्षण परिषद NATIONAL COUNCIL FOR COOPERATIVE TRAINING

(An Autonomous Society Promoted by Ministry of Agriculture & Farmers Welfare, Govt. of India)

No. 2-2/1/2021-Pers..

Dated:- 7/7/2021

## OFFICE MEMORANDUM

Subject: Constitution of Internal Complaints Committee under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 to deal with complaints of sexual harassment by the women employee - reg.

In supersession of this office circular No. 7-1/2/2013-Pers dated 12/7/2019, the Internal Complaint Committee of NCCT Headquarters is re-constituted as under:-

- |    |   |             |
|----|---|-------------|
| 1. | Smt. Preetha, PA to Secretary, NCCT           | Chairperson |
| 2. | Shri Ashok Kumar Suyal, Office Superintendent | Member      |
| 3. | Smt. Anuradha Saraf, LDC                      | Member      |
| 4. | One women from NGOs to be nominated           | Member      |

2. The Committee constituted in NCCT will cater to all related complaints of NCCT, Headquarters. A brief salient features of the Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013/Guidelines/procedure which may be followed as per Act for determining the complaints filed as per provisions under the Act, 2013 is enclosed for information/guidance.

3. This issues in supersession of all earlier circulars/orders on the subject.

(Ashvini Sharma)  
Deputy Director (Pers)

Encls:- As above.

To

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|------|---|-------------|
| 1.   | Smt. Preetha, PA to Secretary, NCCT           | Chairperson |
| 2.   | Shri Ashok Kumar Suyal, Office Superintendent | Member      |
| 3.   | Smt. Anuradha Saraf, LDC                      | Member      |
| 4.   | Notice Board, NCCT, New Delhi                 |             |
| ✓ 5. | Guard File.                                   |             |

Copy to all officers/ officials of NCCT, New Delhi.