

## Institute of Cooperative Management, Guwahati

### Calendar of Training Programmes 2017-18

Subject/ Sector	Title of the programmes	Duration of the Prg.		Capacity	Target Group	In campus/ Out Station
		From	To			
1	2	3	4	5	6	7
I. Professional Courses Others	1. BA (Eco.) first semester	01-07-17	30-12-17	30	Student	In campus
	2. BA (G.) first semester	01-07-17	30-12-17	30	Student	In campus
II. Diploma Programme	1. 25 <sup>th</sup> Higher Diploma in Coop. Management	20-06-17	16-12-17	30	Coop. Personnel	In campus
III. Short Term Programmes						
General Coop. Programme	1. Training Programme on Cooperative Management – Definition , Function & Principles in coll. with RCS, Assam.	06-04-17	07-04-17	25	ARCS / SRCS	In campus
	2. MDP on Developing PACS into multipurpose societies	19-04-17	21-04-17	25	PACS Functionaries	Out Station
	3. Orientation Training programme on Cooperative Principles & Types of Cooperatives in coll. with RCS, Assam.	19-04-17	20-04-17	25	Sr. / Jr. Inspectors	In campus
	4. Training Programme on Environment for Cooperatives and rural development in coll. with RCS, Assam.	27-04-17	28-04-17	25	ARCS/ SRCS	In campus

	5. One month programme on Audit & Accounts with application of IT tools in coll. with RCS, Meghalaya.	02-05-17	02-06-17	30	Coop. Officials	In campus
	6. Training Programme on Assessment & Evaluation of .Coop. Societies in coll. with RCS, Assam.	20-06-017	21-06-17	25	Jr. Inspector of Coop. Societies	In campus
	7. Programme on procedure & practice of conducting election of coop. societies in coll. with RCS, Assam.	28-06-17	29-06-17	25	Coop. Inspectors	In campus
	8. Training Programme on detection of embezzlement or fraud in cooperatives	12-07-17	14-07-17	30	Sr./ Jr. Inspectors of Coop.	In campus
	9. Orientation programme on business development plan for officials of RCS in coll. with RCS, Assam.	24-08-17	25-08-17	25	Coop. Officials	In campus
	10. Programme on Business Development Plan for PACS in collaboration with C-PEC	20-12-17	22-12-17	25	PACS Functionaries	Out Station
	11. Training Programme on Self-sustenance through improved Governance & Management of Resources for BODs of PACS	12-02-18	14-02-18	25	PACS Functionaries	Out Station
Cooperative Credit & Banking	1. .Training Programme on Coop. Credit & Banking in coll. with RCS, Assam.	03-07-17	05-07-17	25	Sr./ Jr. Inspectors	In campus
	2. Training programme on Credit Appraisal and NPA & Recovery Management	09-10-17	11-10-17	30	Bank Officials	Out Station

	3. Project Appraisal & Loan Documentation for State Cooperative Bank Officials	13-11-17	15-11-17	25	Bank Officials	In campus
	4. Training Programme on Non-Fund Business and Cross Selling for personnel of Cooperative Banks	18-01-18	20-01-18	25	Bank Officials	In campus
Urban Coop. Bank	1. Programme on Problem Solving and Decision Making for Sr. Officers of Coop. Banks in collaboration with C-PEC	04-12-17	06-12-17	25	Bank Officials	Out Station
	2. Project Appraisal and Loan Documentation – Non Farm Sector in collaboration with C-PEC	07-02-18	09-02-18	25	Bank Official / SHGs	In campus
	3. Programme on Internal Control, System Vigilance prevention of Frauds and Financial Irregularities in Cooperative Banks in collaboration with C-PEC	22-02-18	24-02-18	30	Bank Officials	Out Station
	4. Programme on Project Appraisal and Loan Documentation – Non Farm Sector in collaboration with C-PEC	08-03-18	10-03-18	25	Bank Officials	In campus
Long Term Finance						
Micro Finance/ SHGs.	1. Management Development Programme for SHG/ JLG	03-04-17	05-04-17	25	SHG/JLG Functionaries	Out Station
	2. MDP on Income Generating Activities of SHGs/ JLGs functionaries	05-04-17	07-04-17		PACS Functionaries	Out Station

	3. Training Programme on Capacity Building of SHGs/ JLGs functionaries	02-05-17	04-05-17	25	SHG/JLG Functionaries	Out Station
	4. Management Development Programme for SHGs	27-06-17	29-06-17	30	SHG/JLG Functionaries	Out Station
	5. Training Programme on SHG & JLG formation in GPSS in coll. with Registrar of Coop. Soc., Assam	09-08-17	11-08-17	25	PACS/GPSS Functionaries	In campus
	6. Training Programme on SHG – Bank linkage for PACS In collaboration with NABARD	06-09-17	08-09-17	25	PACS /GPSS Functionaries	Out Station
Fishery Coop. Management	1. Training programme on Management Development for Fishery Cooperative Societies.	15-05-17	18-05-17	25	Members/ Managers of Fishery Coops.	In campus
	2. Training programme on Management Development for Fishery Cooperative Societies.	22-05-17	24-05-17	30	Members/ Managers of Fishery Coops	Out Station
	3. Training programme on Management Development for Fishery Cooperative Societies.	07-09-17	09-09-17	25	Fishery Coops.	Out Station
Cooperative Marketing & Processing	1. District Sensitization Programme on Development/ Strengthening of Agricultural Marketing Infrastructure, Grading and Standardization	23-10-17	25-10-17	25	Farmers / SHGs/ FMC	In campus
	2. Training programme on Marketing Management in Coops. in coll. with RCS, Assam.	09-10-17	10-10-17	25	Sr. / Jr. Inspector of Coops.	In campus

	3. Programme on Futures Trading in Agricultural Committees for APMCs.	06-11-17	08-11-17	25	Farmers / SHGs/ FMC	Out Station
Consumers Coop. Management	1. Training Programme on Rural Godown Scheme in collaboration with NIAM, Jaipur	04-12-17	06-12-17	30	Farmers / SHGs/ FMC	Out Station
	2. Training programme on Rural Godown in Collaboration with NIAM, Jaipur.	20-03-18	22-03-18	25	Farmers / SHGs/ FMC	Out Station
Industrial Coop. Management	1. Training Programme on Tourism Development for Tourism Coop. Societies.	14-09-17	16-09-17	25	Tourism Coop. Societies	In campus
	2. Training Programme on Tourism Development for Tourism Coop. Societies.	22-01-18	24-01-18	25	Tourism Coop. Societies	In campus
Handloom Coop. Management	1. Training programme for members of Handloom/ Handicraft Cooperative Societies.	12-06-17	14-06-157	30	Member of Handloom Coop. Societies	Out Station
	2. Training Programme for members of Handloom/ Handicraft Cooperative Societies in collaboration with RCS, Assam, Arunachal Pradesh, Meghalaya & Mizoram	23-10-17	25-10-17	25	Handloom Coop. Societies	Out Station
	3. Training Programme for members of Handloom/ Handicraft Cooperative Societies in collaboration with RCS, Meghalaya	06-11-17	08-11-17	25	Handloom Coop. Societies	In campus

Coop. Accounts, Audit & Statistics	1. Accounting Systems for Sr./ Jr. Inspector of Coops. in collaboration with Registrar of Coop. Soc., Assam	08-05-17	12-05-17	25	Sr. / Jr. Inspectors of Coops.	In campus
	2. Training Programme on Systematic Cooperative Audit	20-05-17	24-05-17	25	SRCS/ Sr. Inspectors	In campus
	3. Training Programme on CAS-MIS for Sr. / Jr. Inspector in coll. with RCS, Assam.	05-06-17	09-06-17	25	Sr./Jr Inspectors of Coops.	In campus
	4. Accounting Systems for Secretaries of PACs in collaboration with RCS, Meghalaya	19-06-17	21-06-17	25	PACS Functionaries	Out Station
	5. Training Programme on Accounting Systems for Secretaries of PACs in collaboration with C-PEC	27-07-17	29-07-17	25	PACS Functionaries	Out Station
Coop. Law, Practice & Allied Law	1. Training Programme on Application of Coop. & Allied Laws in Management & Administration in coll. with RCS, Assam.	13-06-17	15-06-17	25	Sr. / Jr. Inspector of Coops.	In campus
	2. Training Programme on preparation of arbitration cases, their execution and initiation of recovery proceedings against of the defaulter in coll. with RCS, Assam.	25-07-17	27-07-17	25	Sr./ Jr. Inspectors of Coop.	In campus
Dairy Cooperative	1. Training Programme for Secretaries of Dairy Cooperatives in collaboration with DDD, Assam	27-11-17	29-11-17	25	Dairy Coops.	In campus
	2. Training Programme for Secretaries of Dairy	19-02-18	21-02-18	25	Dairy Coops.	In campus

	Cooperatives in collaboration with DDD, Assam					
	3. Training Programme for Secretaries of Dairy Cooperatives in collaboration with DDD, Assam	06-03-18	08-03-18	25	Dairy Coops.	In campus
Housing Cooperative						
Sugar Cooperative						
HRM/ OB/ Communication	1. Training programme on Human Resource Management in cooperatives in coll. with RCS, Assam.	10-08-17	11-08-17	25	ARCS	In campus
	2. Training Programme on capacity building for officials of RCS in coll. with RCS, Assam.	18-08-17	19-08-17	25	Coop. Officials	In campus
Computer/IT	1. Training Programme on Computer Application in Accounting	10-04-17	12-04-17	25	Bank Official	Out Station
	2. Training Programme on Computer Application in Accounting	01-06-17	03-06-17	25	PACS Functionaries	Out Station
	3. STP on Computer Fundamentals & Application for Employees of Cooperative Banks & Credit Coop. Societies	10-07-17	12-07-17	25	Bank Official	Out Station
	4. STP on Computer Fundamental	25-09-17	26-09-17	25	PACS Functionaries	Out Station
	5. STP on Computer Accounting	06-10-17	07-10-17	25	PACS Functionaries	Out Station
	6. Training Programme on basic computer operation and internet	30-10-17	31-10-17	25	Sr./ Jr. Inspectors of Coop.	In campus

	browsing in coll. with RCS, Assam.					
	7. STP on Computer Application for PACS Functionaries	18-12-17	20-12-17	25	PACS Functionaries	Out Station
	8. STP on Computer Accounting	10-01-18	12-01-18	25	PACS Functionaries	Out Station
	9. Training Programme on Computer Application in Accounting for Bank Managers/ Staff	05-02-18	07-02-18	25	Bank Official	Out Station
Leadership Development	1. Leadership Development Programme for Handloom Cooperative Leaders	24-07-17	26-07-17	30	Handloom Coop. Societies	Out Station
	2. Leadership Development Programme for Dairy Cooperatives in Collaboration with National Cooperative Union of India, New Delhi.	02-08-17	04-08-17	30	Dairy Coops.	Out Station
	3. Leadership Development Programme for Handloom Cooperatives in Collaboration with National Cooperative Union of India, New Delhi	11-09-17	13-09-17	30	Han loom Coop. Societies	In campus
	4. Leadership Development Programme for BODs of SCUs in Collaboration with National Cooperative Union of India, New Delhi	20-09-17	22-09-17	30	PACS Functionaries	Out Station
	5. Leadership Development Programme for BODs of Fishery Cooperative Societies	16-11-17	18-11-17	30	PACS Functionaries	Out Station



	in Collaboration with National Cooperative Union of India, New Delhi					
	6. Leadership Development Programme for Consumer Cooperatives in Collaboration with National Cooperative Union of India, New Delhi	07-12-17	09-12-17	30	Farmers / SHGs/ FMC	In campus
	7. Leadership Development Programme for Consumer Coop. Societies in Collaboration with National Cooperative Union of India, New Delhi	08-01-18	10-01-18	30	PACS Functionaries	Out Station
	8. Leadership Development Programme for Multipurpose Coop. Societies in Collaboration with National Cooperative Union of India, New Delhi	01-03-18	03-03-18	30	PACS Functionaries	In campus
Coop. Education & Training	1. Study tour / Exposure tour to selected cooperatively develop state in coll. with Addl. Registrar of Cooperative Societies (Hills) Diphu, Assam	18-05-17	31-05-17	25	Cooperative personnel	Out Station
	2. Orientation Training Programme for Cooperative Officers in collaboration with Directorate of Handloom , Assam	17-08-17	19-08-17	25	Handloom Coop. Officers	In campus
Other Sectors						

# Institute of Cooperative Management, Guwahati

## Summary of Training Programmes 2017-18

Sl. No.	Subject/ Sector	No. of Programmes	No. of Participants
	1		
I.	Professional Courses Others	2	60
II.	Diploma Programme	1	30
III.	Short Term Programmes		
1.	General Coop. Programme	11	285
2.	Cooperative Credit & Banking	4	105
3.	Urban Coop. Bank	4	105
4.	Long Term Finance	0	0
5.	Micro Finance/ SHGs.	6	130
6.	Fishery Coop. Management	3	80
7.	Coop. Marketing and Processing	3	75
8.	Consumers Coop. Management	2	55
9.	Industrial Coop. Management	2	50
10.	Handloom Coop. Management	3	80
11.	Coop. Accounts, Audit & Statistics	5	125
12.	Coop. Law, Practice & Allied Law	2	50
13.	Dairy Cooperative	3	75
14.	Housing Cooperative		0
15.	Sugar Cooperative	0	0
16.	HRM/ OB/ Communication	2	50
17.	Computer/IT	9	225
18.	Leadership Development	8	240
19.	Coop. Education & Training	2	50
20.	Other Sectors	0	0
	Total	72	1870