

ICM  
KANNUR

ICM



INSTITUTE OF COOPERATIVE MANAGEMENT  
KANNUR  
An Institution of NCCT, New Delhi

प्रशिक्षण  
कार्यक्रम  
2024-25

# CALENDAR OF TRAINING PROGRAMMES 2024-25

सहकारी प्रबन्ध संस्थान

**Institute of Co-operative Management, Kannur**

(An Institution of National Council for Cooperative Training (NCCT), New Delhi,  
An Autonomous Society promoted by Ministry of Cooperation, Govt. of India)  
An Institution accredited by C-PEC, BIRD, Lucknow

Phone: 0497-2784044 (Director), 2784002 (Office)

Email: [kannuricm@gmail.com](mailto:kannuricm@gmail.com) Website: [www.icmkannur.org](http://www.icmkannur.org)



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## ICM, Kannur

Institute of Cooperative Management, Kannur (ICMK) (An Institution of National Council for Cooperative Training (NCCT), New Delhi, an Autonomous Society promoted by Ministry of Cooperation, Govt. of India) was established in 1992 aiming to fulfill the multifaceted HRD needs of Cooperative Institutions, Cooperative Departments and Allied Agencies. ICMK runs Four streams of programmes such as MDPs, Sectoral Diploma, HDCM and MBA

## ICMK Campus

The Institute is located 20 KMs away from Kannur city, on the way to the famous pilgrim centre, Parassinikadavu. The campus covers Administrative block which consists of Class Rooms, Library, Computer Lab, Faculty Rooms, Office Room, Board Room, Seminar Hall etc and Hostel Block.

## STPs

The core activity of the Institute is to design and conduct the short duration Management Development Programmes as well as Skill Development Training Programmes. Every year, the Institute conducts 90-100 programmes on topics such as Cooperative Management/Law, Managerial Effectiveness, Funds Management, Customer Service, Project Preparation, Banking Law, Tax Law, Detection of fake currency, Gold Appraisal etc. On an average, we train 4000 officials every year.

## HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT

To improve the managerial skill and sharpen the analytical and decision making capacity of the managers/ potential managers of Cooperatives, ICMK conducts **HIGHER DIPLOMA IN COOPERATIVE MANAGEMENT (HDCM)** with duration of 52 weeks. The methodology of the programme includes Class room Lecture, Case Analysis, Role Play, Group Assignments, Debates, Paper Presentation in Seminars, Group Discussions, Project Preparation and Study visits. This programme is recognized by the Govt. of Kerala as well as the Govt. of other States for Employment in Cooperative Organisations and Department. The 36th batch of HDCM will commence on 1st August 2024. Graduates in any subject can apply for this course.

## Library

An excellent library with around 6500 books and 80 journals on Management and related disciplines.

## Computer Lab

Well furnished lab with internet and WIFI facility.

## Hostel

Well furnished hostel with mess facility.

## Faculty

ICM Kannur has an eminent team of Faculty from the academic and professional fields. The Faculty team comprises of internal and, visiting Faculty from many prestigious Management Institutes all over the country and Guest Speakers from various fields. The Faculty at the Institute is individually committed in developing the next generation of business leaders who regularly undergo Professional Development Programme for updation.



## DIRECTOR I/c

Dr. A.K.Zakir Hussain  
MCom, Mphil, MBA, DBIM, CTFC, ICWA (Int), Phd  
9400690718

## FACULTY

Shri. A.Eswaramoorthy  
M.A.(Coop), M.Phil (Coop), PGDCBM, CTFC  
9500884215

## CONTRACT FACULTY

Shri.Abhilash Iringakkaran  
M.Com, MA (Psy), MBA & UGC NET  
9048582462

Shri. C.V.Vinod Kumar  
MA, HDC, SET  
9446029110

## SECRETARIAL STAFF

Smt. P. Preethi (Library & Information Assistant)  
Smt. Sherli K.P. (Accountant I/c)  
Shri. E.P. Deepeshkumar (LDC on contract)  
Smt. M. Jijitha (LDC on contract)  
Shri.C. Santhoshan (MTS/Course Assistant)  
Smt. Sheena K.A (MTS/Course Assistant)  
Shri. E. P. Shyamjith (MTS/Course Assistant)  
Shri. E.P. Rajeevan (MTS/Course Assistant)  
Shri. Vijesh. P (MTS/Course Assistant)  
Smt. Swapna P.P (MTS on contract)



## LONG TERM PROGRAMMES

Sl. No.	Name of the Programme	Duration	Dates	Target Group	Course Coordinator
1	Higher Diploma in Cooperative Management 35 <sup>th</sup> Session	52 weeks	01/09/2023 to 31/08/2024	Employees of Coop. Dept., Coop. Institutions and Private Candidates	EM
2	Higher Diploma in Cooperative Management 36 <sup>th</sup> Session	52 weeks	01/08/2024 to 31/07/2025	Employees of Coop. Dept., Coop. Institutions and Private Candidates	EM
3	Diploma in Management of Dairy Cooperatives	13 weeks	June to August 2024	Officers of Dairy Development Department	CV

## SHORT TERM PROGRAMMES

Sl. No.	Name of the Programme	Target Group	Date (Duration in days)	Course Coordinator
<b>APRIL 2024</b>				
1	Career Development Programme*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	02-06 (5)	AI
2	Gold Appraisal Programme	Employees of Cooperative Credit Institutions	04-05 (2)	EM
3	Professional Development Programme*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	15-20 (6)	CV
4	Programme on Professional Effectiveness	Joint Directors/Assistant Directors of Directorate of Cooperative Audit	17-19 (3)	ZH
5	Skill Development Programme*	Sub Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	22-24 (3)	AI
<b>MAY 2024</b>				
6	Induction Programme on Management of Technology in Cooperatives	System Administrators of Service Coop. Banks	03-04 (2)	AI
7	Programme on Project Formulation, Financial Scrutiny and Monitoring	Inspectors of Cooperative Department	06-09 (4)	AI
8	Career Development Programme*	Ministerial Staff of PACS/UCBs/Urban / Employees Credit Societies	06-10 (5)	CV
9	Leadership Development Programme	Officers of Fisheries Department	09-11 (3)	CV
10	Leadership Development Programme	Newly Elected Board of Directors of PACS	13-14 (2)	AI
11	Professional Development Programme*	Supervisory Staff of PACS/UCBs/Urban / Employees Credit Societies	13-18 (6)	CV
12	Programme on Women Empowerment and Customer Service	Employees of HANTEX	16-17 (2)	CV
13	Exposure Programme on Business Development and Diversification (Visit to Successful Institutions at Kannur District)	Board of Directors and Supervisory Staff of PACS	20-22 (3)	EM
14	Programme on Professional Effectiveness	Joint Registrars/Assistant Registrars of Cooperative Department	23-25 (3)	ZH
15	Exposure Programme on Business Development and Diversification (Visit to Successful Institutions at Ernakulam and Idukki Districts)	Board of Directors and Supervisory Staff of PACS	23-25 (3)	AI
16	Exposure Programme on Business Development and Diversification (Visit to Successful Institutions at Malabar area)	Board of Directors and Supervisory Staff of PACS	27-29 (3)	AI
17	Gold Appraisal Programme	Employees of Cooperative Credit Institutions	30-31 (2)	EM



<b>JUNE 2024</b>				
18	Programme on Corporate Governance, Fund Management and Strategy Formulation	Board of Directors of Multi-State Cooperative Societies	03-05 (3)	ZH
19	Professional Development Programme*	Supervisory Staff of PACS/UCBs/Urban /Employees Credit Societies	10-15 (6)	EM
20	Programme on Credit Appraisal, Documentation, Gehan and Recovery Management	Employees of PACS and Miscellaneous Societies	19-21 (3)	CV
21	Skill Development Programme*	Sub Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	24-26 (3)	AI
22	Farmers Awareness Programme (sponsored by WDRA)	Farmers of selected Taluk of Kerala	27 (1)	EM
23	Farmers Awareness Programme (sponsored by WDRA)	Farmers of selected Taluk of Kerala	28 (1)	EM
24	Cooperative Awareness Programme on Enquiry, Inspection and Election Procedure	Inspectors of Directorate of Coir Development	27-29 (3)	CV
<b>JULY 2024</b>				
25	Gold Appraisal Programme	Employees of Cooperative Credit Institutions	01-02 (2)	EM
26	Leadership Development Programme	Newly elected Board of Directors of PACS	03-05 (3)	AI
27	Programme on Audit (KCMMF Auditors Training)	Auditors of MILMA	08-12 (5)	CV
28	Exposure Programme on PACS as Multi-Purpose Societies at Hyderabad (in collaboration with ICM, Hyderabad)	Secretaries and Board of Directors of PACS	08-10 (3)	EM
29	Programme on Efficient Management of Dairy Cooperatives and Awareness on KCS Act/Rules	Dairy Extension Officers of Dairy Department	08-10 (3)	ZH
30	Programme on Customer Service	Staff dealing with Trading Activities of Service Cooperative Banks	11-12 (2)	AI
31	Programme on Inspection of Records, R & D, Recording of Minutes, Internal Audit Management, Legal Liability and Financial Liability	Board of Directors of PACS	17-19 (3)	CV
32	Career Development Programme*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	22-26 (5)	EM
33	Programme on Cooperative Law with emphasis on Arbitration, Execution and Liquidation	Officers of Industries, Handloom and Coir Departments	29-31 (3)	CV
<b>AUGUST 2024</b>				
34	Programme on Business Development, Diversification and Project Preparation	Presidents and Secretaries of Women and Other Miscellaneous Societies	05-06 (2)	EM
35	Programme on Project Management – Identification, Formulation, Implementation and Monitoring	Presidents and Secretaries of SC/ST Cooperatives and Officers of SC/ST Federation	05-07 (3)	CV
36	Programme on Income Tax and GST	Employees of PACS and Miscellaneous Societies	08-09 (2)	ZH
37	Induction Programme	Inspectors of Cooperative Department	12-14 (3)	AI
38	Programme on KYC, Prevention of Money laundering and Customer Protection (SOFTCOB Assistance)**	Officers of Kerala State Cooperative Bank	21-23 (3)	CV
39	Exposure Programme on PACS as Multi-Purpose Societies at Goa(in collaboration with ICM, Pune)	Secretaries and Board of Directors of PACS	21-23 (3)	AI
40	Exposure Programme on PACS as Multi-Purpose Societies at Pune (in collaboration with VAMNICOM)	Secretaries and Board of Directors of PACS	29-31 (3)	EM
41	Programme on KYC, Prevention of Money Laundering and Customer Protection (SOFTCOB Assistance)**	Officers of Cooperative Department	29-31 (3)	AI
42	Programme on Service Rules and Record Maintenance	Employees of PACS and Miscellaneous Societies	29-30 (2)	CV



<b>SEPTEMBER 2024</b>				
43	Management Development Programme with emphasis on KSR, Accounting, Management and IT	Staff of Kerala Cooperative SC/ST Federation	02-03 (2)	EM
44	Self Sustenance through improved Governance and Management of Resources (SOFTCOB Assistance)**	Officers of Directorate of Cooperative Audit	04-06 (3)	AI
45	Programme on Office Management and Service Book Maintenance	Staff of PACS and Miscellaneous Societies	09-10 (2)	CV
46	Developing PACS in to Multi-Purpose Societies (SOFTCOB assistance)**	Officers of Cooperative Department	11-13 (3)	AI
47	Programme on GDS and GDS Accounting	Staff of PACS and Miscellaneous Societies	19-20 (2)	ZH
48	Career Development Programme*	Ministerial Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	23-27 (5)	AI
49	Commodities Derivatives Awareness Programme (sponsored by SEBI)	Farmers/Merchants/Students/Investors of selected Districts of Kerala	30 (1)	EM
<b>OCTOBER 2024</b>				
50	Leadership Development Programme (SOFTCOB Assistance)**	Board of Directors of PACS	03-05 (3)	AI
51	Exposure Programme on PACS as Multi-Purpose Societies at Bangalore (In collaboration with RICM, Bangalore)	Secretaries and Board of Directors of PACS	07-09 (3)	EM
52	Programme on Project Appraisal and Loan Documentation (SOFTCOB Assistance)**	Officers of Kerala State Cooperative Bank	07-09 (3)	CV
53	Induction Programme	Inspectors of Cooperative Department	08-10 (3)	AI
54	How to do the existing Business better in the Post Reform Scenario (SOFTCOB Assistance)**	Secretaries and Board of Directors of PACS	14-16 (3)	ZH
55	Programme on Audit in IT Environment	Auditors of Directorate of Cooperative Audit	23-26 (4)	ZH
56	Programme on Business Development Plan (SOFTCOB Assistance)**	Officers of Cooperative Department	28-30 (3)	AI
<b>NOVEMBER 2024</b>				
57	Programme on Business Development, Fund Management and Profit Planning	Presidents and Secretaries of Housing Societies and Officers of Kerala Coop. Housing Federation	04-06 (3)	AI
58	Awareness Programme on Cooperative Law with emphasis on Inquiry, Inspection, Arbitration and Liquidation	Officers of Fisheries Department	04-06 (3)	CV
59	Programme on Women Empowerment and Entrepreneurship Development (Sponsored by MATSYAFED)	Members of SHGs	11-13 (3)	EM
60	Programme on Technology Enabled Financial Inclusion (SOFTCOB Assistance)**	Secretaries and Senior Staff of PACS	11-13 (3)	ZH
61	Programme on Inquiry, Arbitration and Liquidation	Dairy Extension Officers and Dairy Farm Inspectors of Dairy Development Department	14-15 (2)	CV
62	Developing PACS into Multipurpose Societies (SOFTCOB assistance)**	Secretaries and Board of Directors of PACS	18-20 (3)	EM
63	Programme on MDS and MDS Accounting & Audit	Auditors of Directorate of Cooperative Audit	26-29 (4)	ZH
<b>DECEMBER 2024</b>				
64	Professional Development Programme*	Supervisory Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	02-07 (6)	EM
65	Programme on Project Preparation, Loan Documentation and Appraisal of Projects (SOFTCOB Assistance)**	Secretaries, Managers and Senior Staff of PACS	09-11 (3)	ZH



66	Business Development, Profit Planning and Diversification (SOFTCOB Assistance)**	Officers of Directorate of Cooperative Audit	11-13 (3)	CV
67	Programme on framing Turnaround Strategies (SOFTCOB Assistance)**	Secretaries and Board of Directors of PACS	16-18 (3)	ZH
68	Programme on Project Formulation, Financial Scrutiny and Monitoring	Auditors of Directorate of Cooperative Audit	18-21 (4)	CV
69	Gold Appraisal Programme	Employees of Cooperative Credit Institutions	23-24 (2)	EM
70	Skill Development Programme*	Sub staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	26-28 (3)	AI
<b>JANUARY 2025</b>				
71	Programme on Self Sustenance through improved Governance and Management of Resources (SOFTCOB Assistance)**	Board of Directors of PACS	06-08 (3)	EM
72	Programme on Project Formulation, Financial Scrutiny and Monitoring	Inspectors of Cooperative Department	14-17 (4)	ZH
73	Programme on Cyber Security Audit	Auditors of Directorate of Cooperative Audit	21-24 (4)	CV
74	Induction Programme	Auditors of Directorate of Cooperative Audit	23-25 (3)	AI
75	Programme on Business Development Plan (SOFTCOB Assistance)**	Secretaries/Supervisory Staff of PACS	29-31 (3)	ZH
<b>FEBRUARY 2025</b>				
76	Skill Development Programme*	Sub Staff of PACS/UCBs/Urban Credit Societies/Employees Credit Societies	03-05 (3)	EM
77	Office Management, Communication and Information Technology	Administrative / Clerical Staff of KSCCF	10-11 (2)	AI
78	Programme on Arbitration, Execution and Liquidation	Officers of Industries Department	24-26 (3)	CV
<b>MARCH 2025</b>				
79	Special Training Programme on Closing Loopholes in the Preparation of Reports under KCS Act (65, 66, 68), Preparation and Verification of Loan & Bond and Service Book	Inspectors of Cooperative Department	04-07 (4)	CV
80	Special Training Programme on Closing Loopholes in the Preparation of Reports under KCS Act (65, 66, 68), Preparation and Verification of Loan & Bond and Service Book	Inspectors of Cooperative Department	12-15 (4)	EM

\*Promotion/Increment Programmes under Rule 185(1) of KCS Act/Rules

\*\* Free Training Programme under SOFTCOB Assistance from NABARD

**ZH** – Dr.A.K.Zakir Hussain, **EM** – Mr.A.Eswaramoorthy, **AI** – Mr.Abhilash.I, **CV** - Mr.C.V.Vinod Kumar

## SPECIAL PROGRAMMES

- ◆ ICMK offers one day need based training programmes for the Board of Directors and Staff of Cooperative Institutions on holidays either at the Institute's premises or at the Cooperative Institution's premises.
- ◆ ICMK offers Promotion/Increment Programmes as an on-location programme in a particular Taluk/District.
- ◆ ICMK offers Special Programme for Members in the Bank's/Society's Annual General Body Meeting.
- ◆ ICMK offers Customer Awareness Programme during Customer Meet organized by Banks/Societies.



# INSTITUTE OF COOPERATIVE MANAGEMENT, KANNUR

(An Institution of National Council for Cooperative Training, New Delhi)



## NOMINATION FORM

The Director  
Institute of Cooperative Management  
Parassinikkadavu  
Kannur – 670 563

Sir,

**Sub: Programme on .....**

**.....(.....) – Nominations – Reg.**

In response to your announcement letter, we are sending the nominations of the following persons of our Organisation.

I	Name & Designation	WhatsApp Mobile No. (Compulsory)	Adhar No. (Compulsory)
	1)		
	2)		
	3)		
	4)		
II	Name of the Institution		
III	Full Postal Address of the Institution		
IV	Phone No. with STD Code		
V	Email ID of the Institution		

Date:

Place:

Seal and Signature of  
the Sponsoring Authority



# KANNUR ATTRACTIONS



EZHIMALA



MUTHAPPAN TEMPLE



MUZHAPPILANGAD DRIVE IN BEACH



PAITHALMALA



SNAKE PARK - KANNUR



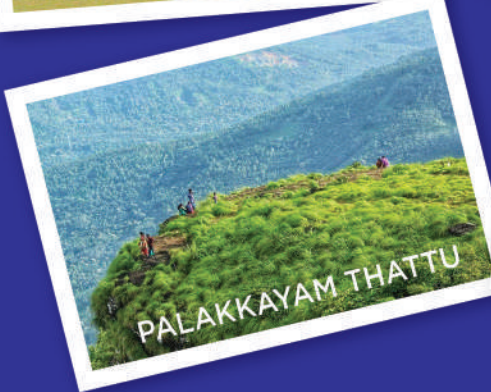
PAYYAMBALAM BEACH



ST ANGELO FORT



VISMAYA PARK



PALAKKAYAM THATTU



ARALAM WILD LIFE SANCTUARY

# Coopbiz Solutions

The consultancy cell of ICM, Kannur

Aiming to provide consultancy services to cooperatives to resolve the managerial issues such as Legal, HR, Marketing, Audit, Accounting and Information Technology. We are specialized in the preparation of Consultancy Reports such as the following :

- Consultancy for new Business Ventures of Cooperatives, Branch Opening, Core Banking, etc.
- Preparation of Project Reports to Cooperatives for availing Govt. Schemes
- Consultancy for Turnaround Strategies to loss making Cooperative Societies