



Ministry of Cooperation | सहकारिता मंत्रालय
Government of India | भारत सरकार



National Council For Cooperative
Training

CALENDAR OF TRAINING PROGRAMMES 2024-2025



INSTITUTE OF COOPERATIVE MANAGEMENT, GUWAHATI
An Institute of National Council for Cooperative Training, New Delhi
Ministry of Cooperation, Govt. of India
VIP Road, Hengrabari, Guwahati-781036 (Assam),
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Institute of Cooperative Management, Guwahati

“Calendar of Training Programmes 2024-25”

(from April 2024 to March 2025)

| Subject/ Sector | Title of the programmes | Duration of the Prg. | | Capacity | Target Group | In campus/ Out Station |
|--------------------|--|----------------------|----------|----------|------------------------------|---------------------------|
| | | From | To | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Diploma Programmes | 1. Diploma in Cooperative Audit | 01.05.24 | 14.06.24 | 25 | Coop. Officers/ Personnel | In campus |
| | 2. 31st Higher Diploma in Coop. Management | 20.06.24 | 20.12.24 | 30 | Coop. Officers/ Personnel | In campus |

Short Term Programmes

| Month | Sl. No. | Title of the Programmes | Duration of the Prg. | | Capacity | Target Group | In campus/ Out Station | Course coordinator |
|------------|---------|--|----------------------|----------|----------|-------------------------|---------------------------|--------------------|
| | | | From | To | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| April 2024 | 1 | Training programme on Account & Record Keeping | 02.04.24 | 04.04.04 | 25 | SHG Functionaries | Out Station | N. Sarma |
| | 2 | Awareness programme for PACS/ GPSS | 08.04.24 | 08.04.24 | 25 | PACS/ GPSS | Out Station | G. Hazarika |
| | 3 | Training Programme on Book Keeping for ALF Members | 10.04.24 | 12.04.24 | 40 | ALF | In Campus | N. Sarma |
| | 4 | Management Development Programme for WMPCS Members | 17.04.24 | 19.04.24 | 25 | WMPCS | Out Station | P. Baishya |
| | 5 | Training Programme on Implementation of Computerization with Artificial Intelligence and Awareness in Cyber Security | 23.04.24 | 24.04.24 | 25 | | In Campus | G. Hazarika |
| | 6 | Management Development Programme for Dairy Cooperatives | 24.04.24 | 26.04.24 | 25 | DCS | Out Station | H.K. Das |
| May 2024 | 7 | Farmer Awareness Programme in coll. with WDRA | 02.05.24 | 02.05.24 | 50 | Farmer | Out Station | P. Baishya |
| | 8 | Training Programme on Book Keeping for Handloom Coops. | 06.05.24 | 08.05.24 | 25 | Handloom Coops. | In Campus | N. Sarma |
| | 9 | Management Development Programme on Project Planning & Appraised in coll. With RCS Mgl. | 13.05.24 | 17.05.24 | 25 | Sr./ Jr. Coop. Officers | Out Station | H.K. Das |

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|-----------|----|---|----------|----------|----|---------------------------------------|-------------|-------------|
| | 10 | Leadership Development Programme for BODs Cooperative Societies | 20.05.24 | 22.05.24 | 25 | BODs Cooperative Societies | Out Station | G. Hazarika |
| | 11 | Banking & Credit Business in coll. With RCS Mgl. | 27.05.24 | 29.05.24 | 25 | Sr./ Jr. Coop. Officers | Out Station | N. Sarma |
| June 2024 | 12 | Training Programme on Book Keeping for Thrift and Credit Coops. | 3.06.24 | 05.06.24 | 25 | Employees of Thrift and Credit Coops. | In Campus | N. Sarma |
| | 13 | Management Development Programme for Fishery Cooperatives | 05.06.24 | 07.06.24 | 25 | Fishery Coop. | Out Station | P. Baishya |
| | 14 | Cooperative Management for DCS Functionaries in coll. Dept. of Dairy, Assam | 11.06.24 | 13.06.24 | 40 | President & Secretary of DCS | In Campus | G. Hazarika |
| | 15 | Management Development Programme for WMPCS | 19.06.24 | 21.06.24 | 25 | WMPCS | Out Station | H. K. Das |
| | 16 | Farmer Awareness Programme in coll. with WDRA | 24.06.24 | 24.06.24 | 50 | Farmer | Out Station | H. K. Das |
| | 17 | Computer Proficiency Training Programme for Dairy Cooperatives | 25.06.24 | 27.06.24 | 25 | DCS | In Campus | G. Hazarika |
| | 18 | Training programme on Arbitration & Liquidation in coll. With RCS Mgl. | 26.06.24 | 28.06.24 | 25 | Sr./ Jr. Coop. Officers | Out Station | P. Baishya |
| | 19 | Training Programme on Business Development Plan for GPSS/ PACS (Assam) | 01.07.24 | 03.07.24 | 25 | Functionaries of PACS | In Campus | N. Sarma |
| July 2024 | 20 | Entrepreneurship Development Programme for women | 08.07.24 | 10.07.24 | 30 | Women BODs/ Members of CS | Out Station | G. Hazarika |
| | 21 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (Assam) | 11.07.24 | 12.07.24 | 25 | Functionaries of PACS | Out Station | H.K. Das |
| | 22 | Farmer Awareness Programme in coll. with WDRA | 15.07.24 | 15.07.24 | 25 | Farmer | Out Station | P. Baishya |
| | 23 | Management Development Programme for Dairy Cooperatives | 17.07.24 | 19.07.24 | 25 | DCS | Out Station | N. Sarma |
| | 24 | Awareness programme for BODs of PACS on Management and Legal Aspect | 17.06.23 | 17.06.23 | 40 | BODs of PACS | Out Station | G. Hazarika |
| | 25 | Programme on Developing PACS into Multipurpose | 21.06.23 | 23.06.23 | 25 | Functionaries of PACS | Out Station | H.K. Das |

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| | | Societies(Assam) | | | | | | |
| | 26 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (A.P.) | 25.07.24 | 26.07.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| August 2024 | 27 | Management Development Programme for Handloom Cooperatives | 05.08.24 | 07.08.24 | 25 | Handloom Cooperatives | Out Station | N. Sarma |
| | 28 | Cooperative Management for DCS Functionaries in coll. With Dept. of Dairy, Assam | 07.08.24 | 09.08.24 | 40 | President Y Secretary of DCS | In Campus | G. Hazarika |
| | 29 | Training Programme on Business Development Plan for GPSS/ PACS (Assam) | 12.08.24 | 14.08.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 30 | Farmer Awareness Programme in coll. with WDRA | 16.08.24 | 16.08.24 | 25 | Farmer | Out Station | H.K. Das |
| | 31 | Training Programme on Business Development Plan for GPSS/ PACS (Meghalaya) | 19.08.24 | 21.08.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 32 | Training Programme on Business Development Plan for GPSS/ PACS (A.P.) | 27.08.24 | 29.08.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| | 33 | NPA and Recovery Management for Urban Coop. Bank / Apex Bank. | 28.08.24 | 30.08.24 | 25 | Bank Officials | Out Station | G. Hazarika |
| September 2024 | 34 | Training programme for Tourism Cooperative Societies | 02.09.24 | 03.09.24 | 25 | Tourism/ Multipurpose Cooperative Societies | Out Station | G. Hazarika |
| | 35 | One Day Farmer Awareness Programme sponsored by WDRA | 06.09.24 | 06.09.24 | 40 | Farmers/ Traders | In Campus | N.Sarma |
| | 36 | Legal Aspects and Management Development Programme for Fishery Coops. | 09.09.24 | 11.09.24 | 25 | BODs/ Functionaries of Fishery Coops. | In Campus | H.K. Das |
| | 37 | Training Programme on Computerization of PACS/ GPSS | 16.09.24 | 18.09.24 | 25 | PACS/ GPSS | In Campus | G. Hazarika |
| | 38 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (Assam) | 18.09.24 | 20.09.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 39 | Programme on Development PACS into | 23.09.24 | 25.09.24 | 25 | Functionaries of PACS | Out Station | H.K. Das |

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| | | Multipurpose Societies (Meghalaya) | | | | | | |
| | 40 | Programme on Development PACS into Multipurpose Societies (Assam) | 25.09.24 | 27.09.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| | 41 | Training programme on Business Development for Fishery Cooperative | 30.09.24 | 02.10.24 | 25 | Fishery Coops. | Out Station | P. Baishya |
| October 2024 | 42 | Awareness on Major Initiative of GOI in Cooperative | 04.10.24 | 04.10.24 | 25 | Functionaries of PACS | In Campus | G. Hazarika |
| | 43 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (Meghalaya) | 07.10.24 | 08.10.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 44 | Farmer Awareness Programme in coll. with WDRA | 14.10.24 | 14.10.24 | 25 | Farmer | Out Station | H.K. Das |
| | 45 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (A.P) | 14.10.24 | 15.10.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| | 46 | Training Programme on Business Development Plan for GPSS/ PACS (Assam) | 21.10.24 | 23.10.24 | 25 | Functionaries of PACS | In Campus | H.K. Das |
| | 47 | Programme on Development PACS into Multipurpose Societies (A.P.) | 23.10.24 | 25.10.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 48 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (Assam) | 28.10.24 | 30.10.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| November 2024 | 49 | Training Programme on Managing Livestock Cooperative Societies | 04.11.24 | 06.11.24 | 40 | MPCS | Out Station | G. Hazarika |
| | 50 | Training Programme on Business Development Plan for GPSS/ PACS (Assam) | 05.11.24 | 07.11.24 | 25 | Functionaries of PACS | Out Station | H.K. Das |
| | 51 | One Day Farmer Awareness Programme sponsored by WDRA | 08.11.24 | 08.11.24 | 40 | Farmers/ Traders | In Campus | P. Baishya |
| | 52 | Training Programme on Business Development Plan for PACS (Meghalaya) | 11.11.24 | 13.11.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |

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| | 53 | Programme on Developing PACS into Multipurpose Societies (Meghalaya) | 18.11.24 | 20.11.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 54 | Management Development Programme on Project Planning & Appraised for Officials of Coop. Dept., Govt. of Assam, Meghalaya, Arunachal Pradesh & Mizoram | 25.11.24 | 27.11.24 | 25 | Officers of Coop. Dept. | Out Station | G. Hazarika |
| December 2024 | 55 | Training Programme on Sales promotion of Marketing for Officials of Coop. Dept., Govt. of Assam, Meghalaya, Arunachal Pradesh & Mizoram | 03.12.24 | 05.12.24 | 25 | Officers of Coop. Dept. | In campus | G. Hazarika |
| | 56 | One Day Farmer Awareness Programme sponsored by WDRA | 06.12.24 | 06.12.24 | 25 | Fishery Cooperative | Out Station | H.K. Das |
| | 57 | Training Programme on Self Sustenance through Improved Governance and Management of Resources (Mizoram) | 09.12.24 | 10.12.24 | 25 | Functionaries of PACS | Out Station | P. Baishya |
| | 58 | Training Programme on Leadership and Role of Secretary (Mizoram) | 11.12.24 | 13.12.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| | 59 | Programme on Development PACS into Multipurpose Societies (Mizoram) | 16.12.24 | 18.12.24 | 25 | Functionaries of PACS | Out Station | N. Sarma |
| | 60 | Awareness Programme on Cooperative E-learning Modules for School / Collage/ Universities Students. | 19.12.24 | 20.12.24 | 25 | Student | Out Station | G. Hazarika |
| | 61 | Training Programme on Book Keeping for Thrift and Credit Societies | 25.12.24 | 26.12.24 | 25 | Thrift and Credit Societies | Out Station | P. Baishya |
| | January , 25 | 62 | One Day Farmer Awareness Programme sponsored by WDRA | 03.01.25 | 03.01.25 | 40 | Farmers/ Traders | In Campus |
| 63 | | Management Development Programme on Project Planning & Appraised | 06.01.25 | 08.01.25 | 25 | Officials of Coop. Department | Out Station | G. Hazarika |
| 64 | | Training Programme on WMPCS | 08.01.25 | 10.01.25 | 25 | WMPCS | Out Station | H.K. Das |

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| | 65 | Training Programme on Banking & Credit Business for Officials of Coop. Dept., Govt. of Assam, Meghalaya, Arunachal Pradesh & Mizoram | 20.01.25 | 24.01.25 | 25 | Officers of Coop. Dept. | In Campus | N. Sarma |
| | 66 | Management Development Programme for Dairy Cooperatives | 27.01.25 | 29.01.25 | 25 | Dairy Cooperatives | Out Station | P. Baishya |
| | 67 | Training Programme on Sales Promotion of Marketing Cooperatives. | 27.01.25 | 29.01.25 | 25 | Different Coops. | Out Station | H.K. Das |
| | 68 | Awareness Programme on Cooperatives for School / Collage/ Universities Students. | 31.01.25 | 31.01.25 | 25 | Students Coops. | Out Station | N. Sarma |
| February, 25 | 69 | Training Programme for Terracotta Cooperatives | 03.02.25 | 05.02.25 | 25 | Terracotta Coops. | Out Station | G. Hazarika |
| | 70 | One Day Farmer Awareness Programme sponsored by WDRA | 10.02.25 | 10.02.25 | 40 | Farmers/ Traders | In Campus | H.K. Das |
| | 71 | Management Development Programme for Consumer Cooperatives | 12.02.25 | 14.02.25 | 25 | Consumer Cooperatives | Out Station | P. Baishya |
| | 72 | Training Programme on Sales Promotion of Marketing for Coop. Societies. | 18.02.25 | 20.02.25 | 25 | Different Coops. | Out Station | G. Hazarika |
| | 73 | Training Programme on Management Development on for Multipurpose Cooperatives. | 24.02.24 | 26.02.24 | 25 | Multipurpose Cooperatives | Out Station | N. Sarma |
| March, 25 | 74 | Training Programme on SHGs Bank Linkage | 03.03.25 | 06.03.25 | 25 | SHGs Members | Out Station | N. Sarma |
| | 75 | One Day Farmer Awareness Programme sponsored by WDRA | 07.03.25 | 07.03.25 | 40 | Farmers/ Traders | In Campus | P. Baishya |
| | 76 | Management Development Programme for Officers of Coop. Department | 08.02.24 | 10.02.24 | 25 | Officers of Coop. Department | In Campus | H.K. Das |
| | 77 | Managerial and Leadership Development programme for Bell-metal Cooperatives | 12.03.25 | 14.03.25 | 25 | Bell-metal Cooperatives | In Campus | G. Hazarika |
| | 78 | Training Programme on Management Development for Handloom Cooperatives. | 18.03.25 | 20.03.25 | 25 | Handloom Cooperatives | Out Station | N. Sarma |

Institute of Cooperative Management, Guwahati

Teaching Staff

| Sl. No. | Name of the Faculty | Designation | Educational qualification |
|---------|----------------------|--------------|---------------------------------------|
| 1. | Sri Hemanta Kr. Das | Director i/c | MA(Eco.), M.Phil, CTFC, PGDCBM |
| 2. | Dr.Pranab Baishya | Faculty | MA (Eco.), Ph.D, PGDHRM, CTFC, PGDCBM |
| 3. | *Sri Nihar Sarma | Faculty | M.Com(Fin.), BBM |
| 4. | *Er. Gautom Hazarika | Faculty | B.E. (CSE.), PGDOM |

Non-Teaching Staff

1. Sri Sankar Mandi, Office Supdt.
2. Sri Prajit Kalita, Stenographer
3. Sri Sanjib Puzari, LDC/Accountant i/c
4. *Sri Chandan Deka, LIA
5. Sri Keshab Ch. Deka, MTS
6. Sri Akhil Ch. Deka, MTS
7. Smt. Sikha Deka, MTS
8. *Sri Karuna Kanta Medhi, MTS (Driver)
9. *Sri Rameswar Deka, MTS
10. *Sri Omkar Powar, MTS
11. *Sri Bhupen Kalita, Electrician
12. *Sri Binoy, Deka, Mess Cook

* Contractual /Out Sourcing/ part time Staff



Felicitation of Dr. Ashis Kr. Bhutani, Secretary Ministry of Cooperation by Mohan Kr. Mishra, Secretary, NCCT on 19/02/2024



33rd Programme Advisory Committee Meeting on 11-03-2024



Shri H.K Das Director i/c ICM, Guwahati attended the 13th All India Conference of Directors of Cooperative Training Institutes on 26th - 27th February at BIRD Mangaluru, Karnataka



Awarness Programme under Scaling-up of Training Programme on 08 January 2024



Training Programme on CAS- MIS on 18th -20th March, 2024